



## **Animal Care Work Experience Placement**

Hunstanton SEA LIFE Sanctuary is offering you the chance to gain hands on work experience within the Aquatic Husbandry Industry. Housing over 50 displays with hundreds of different fish species, as well as seals, penguins and otters, Hunstanton SEA LIFE offers you the chance to work closely with a wide range of marine life.

Placements are offered throughout the year, but require student to commit to a 40 hour week with a minimum three week placement, and up to a maximum of two months.

Placements start on a Monday and finish on a Sunday, with students receiving two days off a week. Students will be expected to work at the weekends.

### **Daily Work Schedule**

The type of work varies throughout the year but typical duties will include:

- Preparing the daily feeds
- Assisting in discovery pool sessions
- Daily feeding and husbandry of the marine life
- Daily tank cleaning and maintenance
- Water quality testing
- Daily husbandry of the Penguins & Otters
- Invertebrate collections
- Visitor interactions & giving presentations
- General duties in the day to day running of the Sanctuary

### **Qualifications**

All applicants must have achieved 5 GCSE's including Maths, English and Science and should be in full time education. We do take mature students and those looking at getting into the industry with relevant interest and experience.

### **Applications Submissions**

To apply for a SEA LIFE Work Experience Placement, download and complete the application below. Your application pack must include:

1. The Application
2. A Statement of interest
3. The Medical Form

## Statement of Interest

Please include a 1–2 page typed statement of interest that explains your reasons for applying, your background information, your interests, your academic and field related experiences, your personal goals for the SEA LIFE placement.

You can mail the submission pack to the address below or email to [HunstantonACT@Merlinentertainments.biz](mailto:HunstantonACT@Merlinentertainments.biz)

Hunstanton SEA LIFE Sanctuary  
Southern Promenade  
Hunstanton, Norfolk  
PE36 5BH

## Work Experience Availability Dates

In the application please state which placement period you are applying for. Applications should be in before the placement application deadline. Interviews for successful candidates will take place in the week following the deadline.

Placement Period	Dates	Application Deadline
Spring Period:	January 1 <sup>st</sup> – April 30 <sup>th</sup>	October 1 <sup>st</sup>
Summer Period:	May 1 <sup>st</sup> – August 31 <sup>st</sup>	February 1 <sup>st</sup>
Winter Period:	September 1 <sup>st</sup> – December 31 <sup>st</sup>	May 1 <sup>st</sup>

Applicants will be notified of their acceptance or non-acceptance within a week after the application deadline.

Successful candidates will be expected to commit to the full work experience placement and be able to support themselves financially. Proof of rights to work in the UK should be brought into the centre on the first day of the placement. These placements are unpaid and no accommodation is offered, however we can assist in finding accommodation if necessary. Candidates should be comfortable dealing with members of the public and giving presentations, as well as handling raw fish and meat. The centre is a fast-paced work environment and students will learn quickly and be expected to perform a variety of tasks, as well as taking initiative.

## **Proof of right to work in the UK.**

**All volunteers at the Hunstanton SEALIFE Sanctuary must comply with the Immigration, Asylum and Nationality Act 1996 by providing the appropriate documentation listed below either in advance or on the first day of the work placement.**

**It is the responsibility of the volunteer to ensure that the documentation is correct and in date.**

**Failure to provide the required documentation will result in the work placement being terminated or postponed until the documentation is provided, as it is a legal requirement that this paperwork is recorded by the centre.**

ONE piece of documentation from List 1 can be provided.

**List 1** (these documents generally establish an ongoing entitlement to work in the UK).

- A passport showing that you are a British Citizen or that you have the right to abode in the United Kingdom.
- A document showing that you are a national of a European Economic Area Country or Switzerland. This must be a national passport or national identity card.
- A residence permit issued by the Home Office to a national from a European Economic Area Country or Switzerland.
- A passport or other document issued by the Home Office which has an endorsement stating that you have a current right of residence in the United Kingdom as the family member of a national from a European Economic Area Country or Switzerland who is resident in the United Kingdom.
- A passport or other travel document endorsed to show that you can stay indefinitely in the United Kingdom, or has no time limit on your stay.
- A passport or other travel document endorsed to show that you can stay in the United Kingdom; and that this endorsement allows you to do the type of work we are offering if you do not have a work permit.
- An application Registration Card issued to an asylum seeker stating that you are permitted to take employment. This must be the actual card, NOT an acknowledgement letter or IS96W Immigration service letter, which may state you can work in the UK.

If this is not possible, then TWO pieces of documentation from List 2 must be provided from the two combinations given.

## **List 2**

Combination 1

- A document giving your permanent National Insurance number and name. This could be a P45, P60, National Insurance Card, or a letter from a Government agency.

AND one of the following

- Your full birth certificate issued in the United Kingdom, which includes the names of your parents.
- Your full birth certificate issued in the Channel Islands, the Isle of Man or Ireland.
- A certificate of registration or naturalisation stating that you are a British Citizen.
- A letter issued by the Home Office to you which indicates that you can stay indefinitely in the United Kingdom, or have no time limit on your stay.
- An Immigration Status Document issued by the Home Office to you with an endorsement indicating that you can stay indefinitely in the United Kingdom, or have no time limit on your stay.
- A letter issued by the Home Office to you, which indicates that you can stay in the United Kingdom **and** allows you to do the type of work we are offering.
- An Immigration Status Document issued by the Home Office to you with an endorsement indicating that you can stay in the United Kingdom **and** allows you to do the type of work we are offering.

Combination 2

- A work permit or other approval to take work that has been issued by Work Permits UK.

AND one of the following

- A passport or other travel document endorsed to show that you are able to stay in the United Kingdom and can take the work permit employment in question
- A letter issued to you by the Home Office confirming that you are able to stay in the United Kingdom and can take the work permit employment in question.

The following documents are **not** acceptable:

- A Home Office Standard Acknowledgement letter or Immigration Service Letter (IS96W), which states that an asylum seeker can work in the UK.
- A temporary National Insurance number beginning with TN, or ends in E to Z inclusive.
- A permanent National Insurance number in isolation.
- A driving licence NOT issued by the DVLA.
- A bill issued by a financial organisation or a utility company.
- A passport describing the holder as a British Dependant Territories Citizen.
- An abbreviated birth certificate issued in the UK, which does not have details of at least one parent.
- A licence issued by the Security Industry Authority.
- A document checked by the Criminal Records Bureau.
- A card or certificate issued by the Inland Revenue under the Construction Industry Scheme.